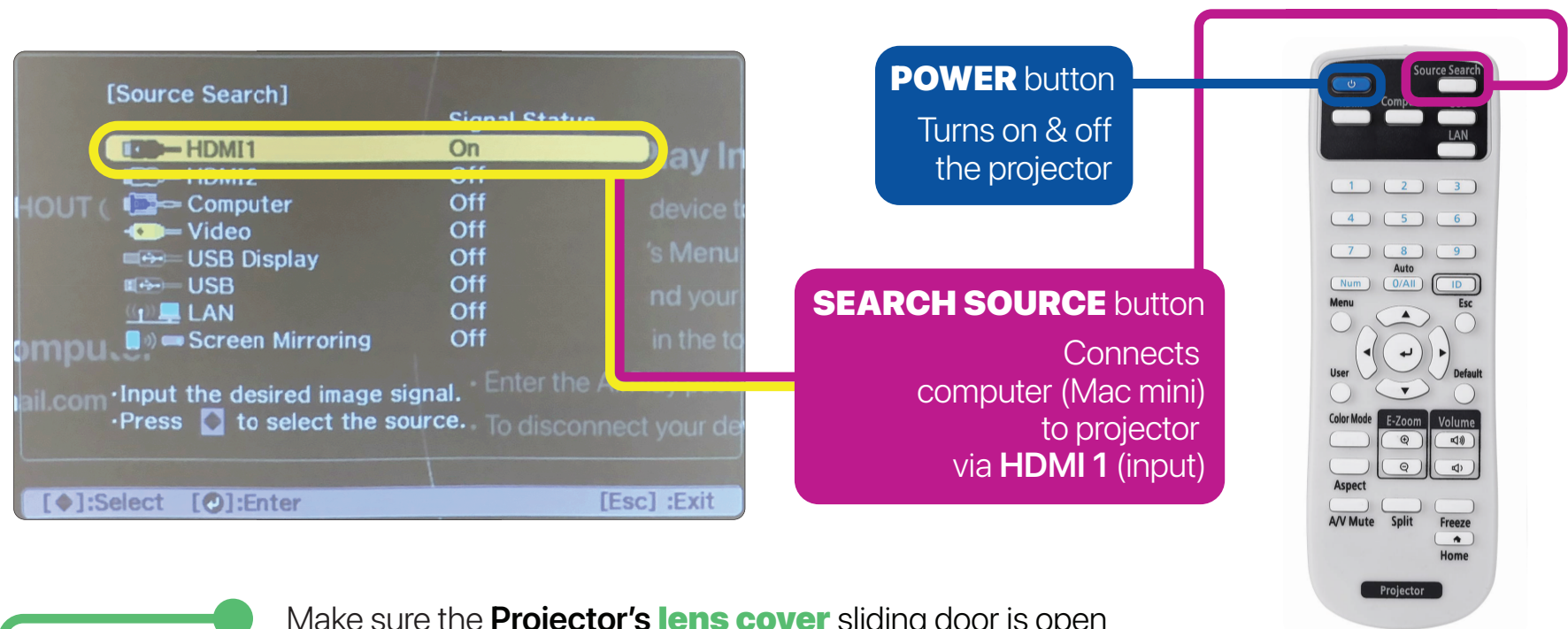


H240 / Textiles Studio | Help Sheet

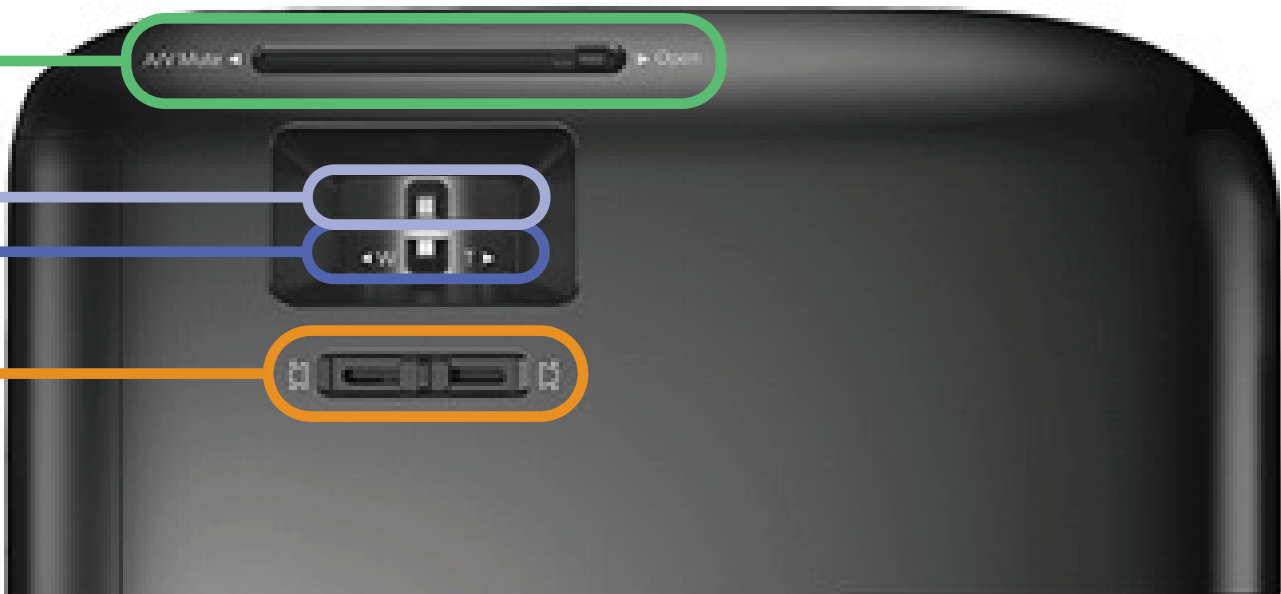
Instructions on how to use the **H240 / Textiles Studio** cart's computer, a/v equipment, connected cables, etc.

1 PROJECTOR (Epson PowerLite 1288)

- Projector:**
- The **projector** is located on the cart's middle shelf with its lens facing the back
 - To **turn on** the projector, press the **POWER (ON/OFF)** button of the remote
 - To **turn off** the projector, press the **POWER (ON/OFF)** button of the remote
 - Please remember to **turn off** the projector after your presenetation
 - It's best to point the remote at the projector directly when turning the projector **ON/OFF**
 - If needed, press the remote's **SOURCE SEARCH** button to prompt the projector to automatically find & connect to the Mac mini via **HDMI 1**



- Make sure the **Projector's lens cover** sliding door is open
- To Adjust the **Projector's focus**, locate the focus ring ontop of the projector lens next to the zoom ring and rotate the focus ring until the image appears sharp and clear
- To Adjust the **Projector's zoom**, locate the zoom ring dial ontop of the projector lens next to the focus ring and rotate the zoom ring left or right to enlarge or reduce the image size
- To Adjust the **Projector's horizontal keystone slider**, locate the slider on top of the projector and slide left or right to correct side-to-side (horizontal) image distortion



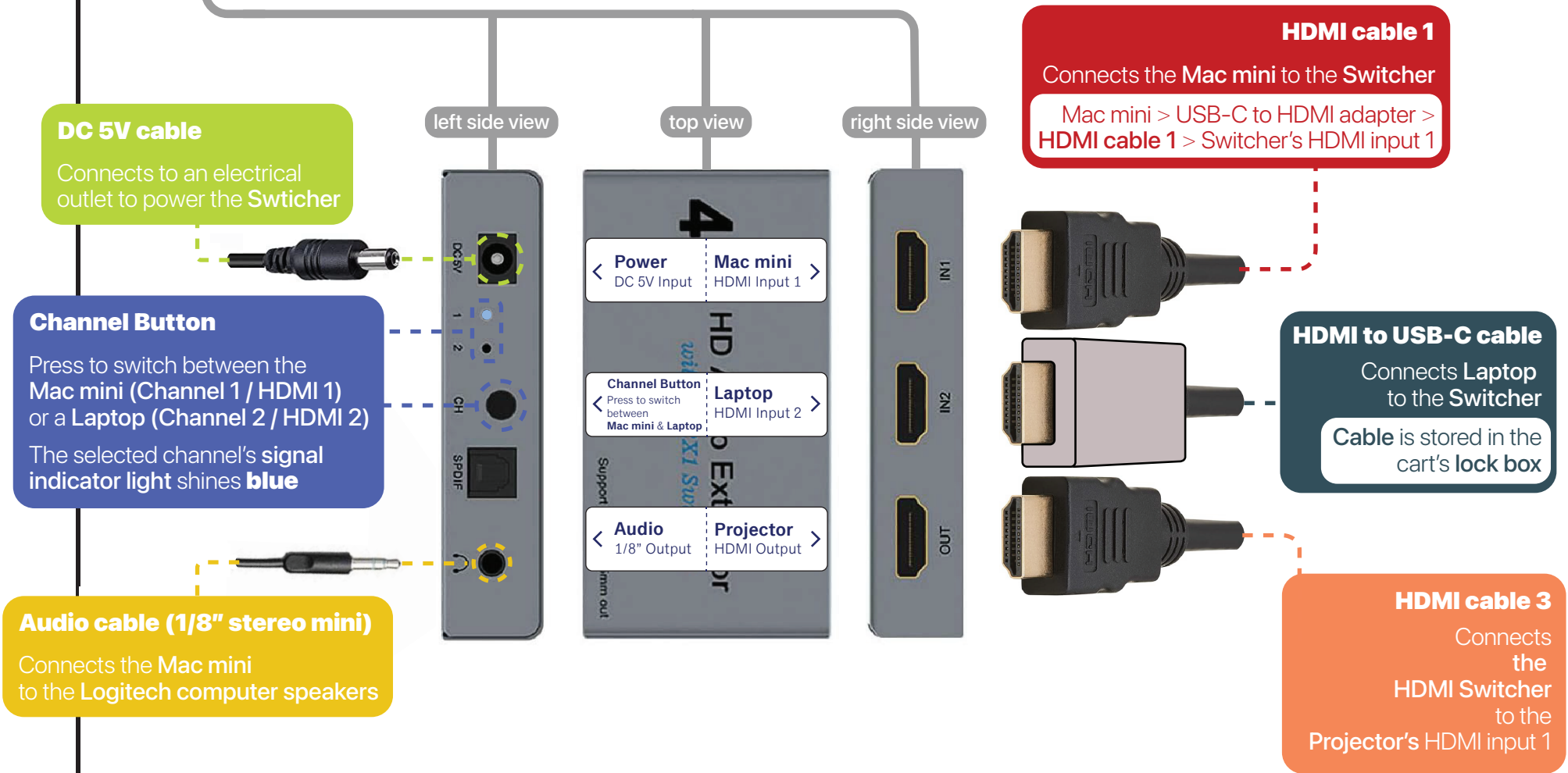
- To **turn on/off** the projector without the remote, press the **POWER (ON/OFF)** button on top of it
- The HDMI Switcher connects the Mac mini, or your device, to the projector's **HDMI 1 input**



2 HDMI Switcher (WS_E21)

HDMI: Switcher

- The HDMI Switcher connects the cart's **Mac mini (Channel 1 / HDMI Input 1)** or a **Laptop (Channel 2 / HDMI Input 2)** to the **Projector (HDMI Output)** & allows for easy changing between them by pressing the **Channel button (CH)**
- The **HDMI Switcher's** also converts & outputs audio from the selected **Mac mini** or **Laptop** to the **Logitech speakers** via a **1/8" cable** connected to the **HDMI Switcher's stereo mini output**



3

Speakers | Logitech Computer Speakers

- Speakers:
- When the **Logitech Speakers** are **turned off** the **POWER** LED Indicator is blank
 - To **turn on** the **Logitech Speakers**, turn the **POWER/VOLUME** dial on the right speaker all of the way clockwise (the **LED Indicator** turns **on**) and set them to the desired volume
 - Please note, the **Logitech Speakers** are powered via a **Power Adapter** & connects to the **HDMI Switcher's (WS_E21)** Headphone output via **1/8" stereo mini audio cable**

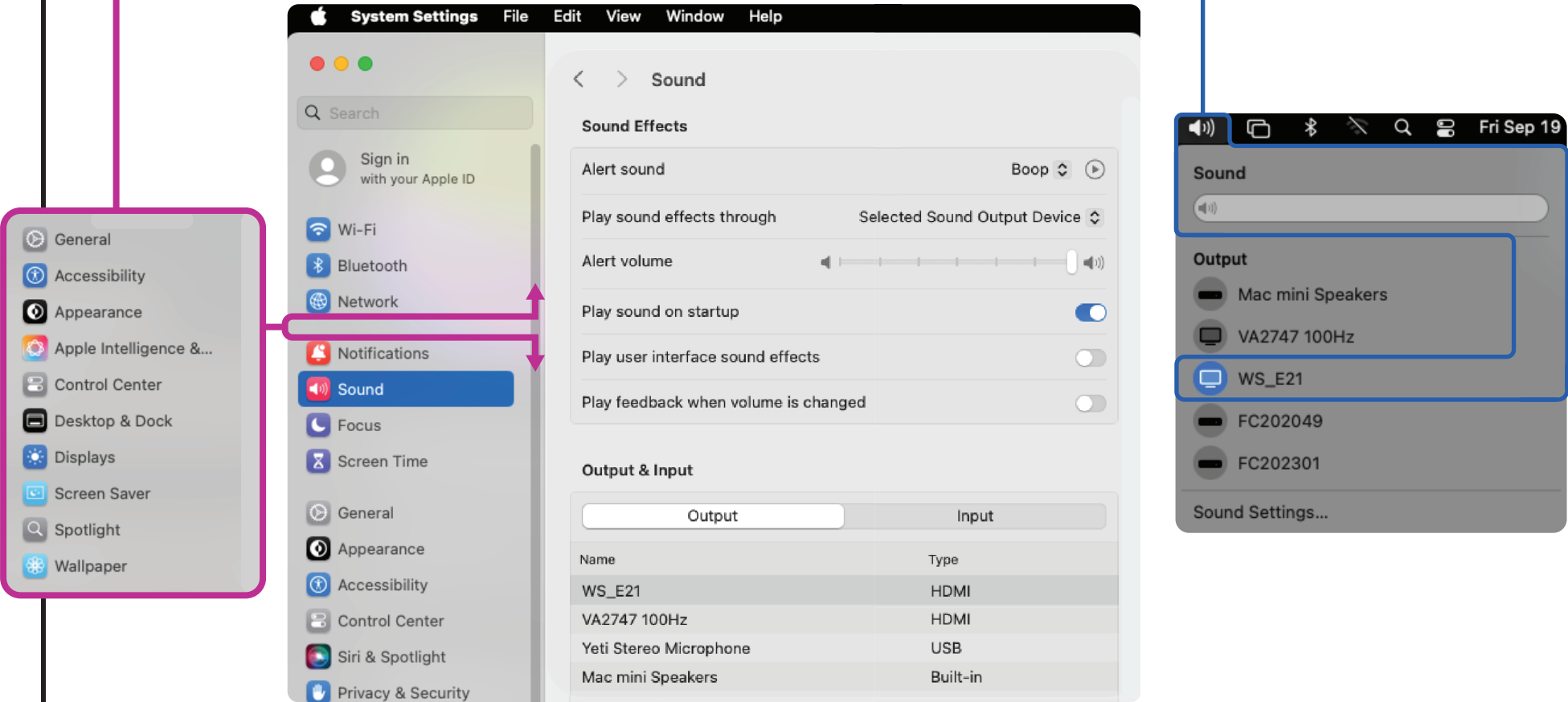


POWER/VOLUME dial

Turn the **POWER/VOLUME dial** all of way clockwise to **turn on** the speakers and set them to the desired volume

Please note that because the sound is output from the **HDMI Switcher (WS_E21)**, you must adjust the volume with the speaker's **POWER/VOLUME dial**

- Computer:
- **SOUND:** **Apple > System Settings > Sound > Output > WS_E21**
 - *Scroll down/past this group of functions in the sidebar to find/select **SOUND**
 - Also, you can click on the **sound control** icon in the **Menu Bar** to select **WS_E21** as the output audio device

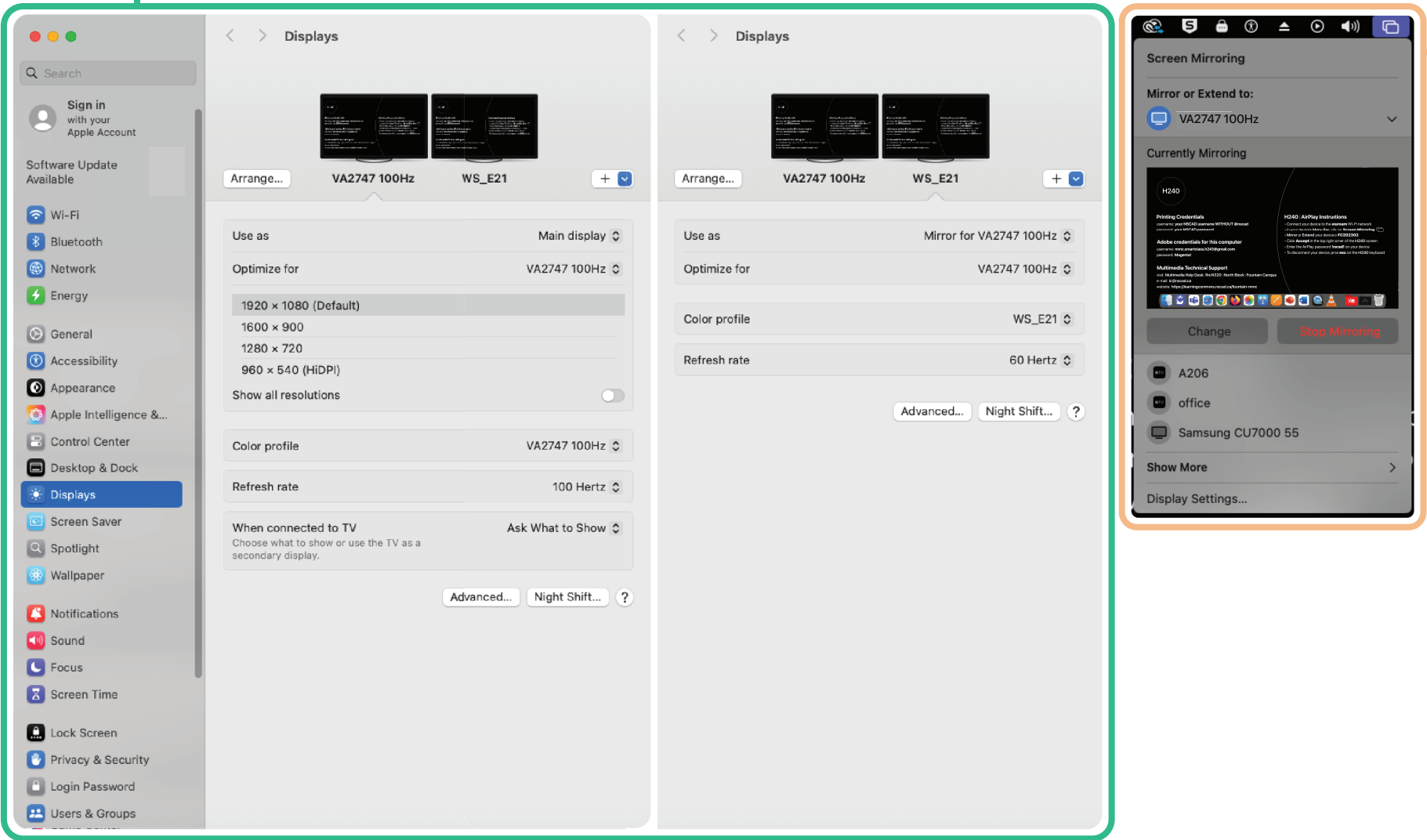


4

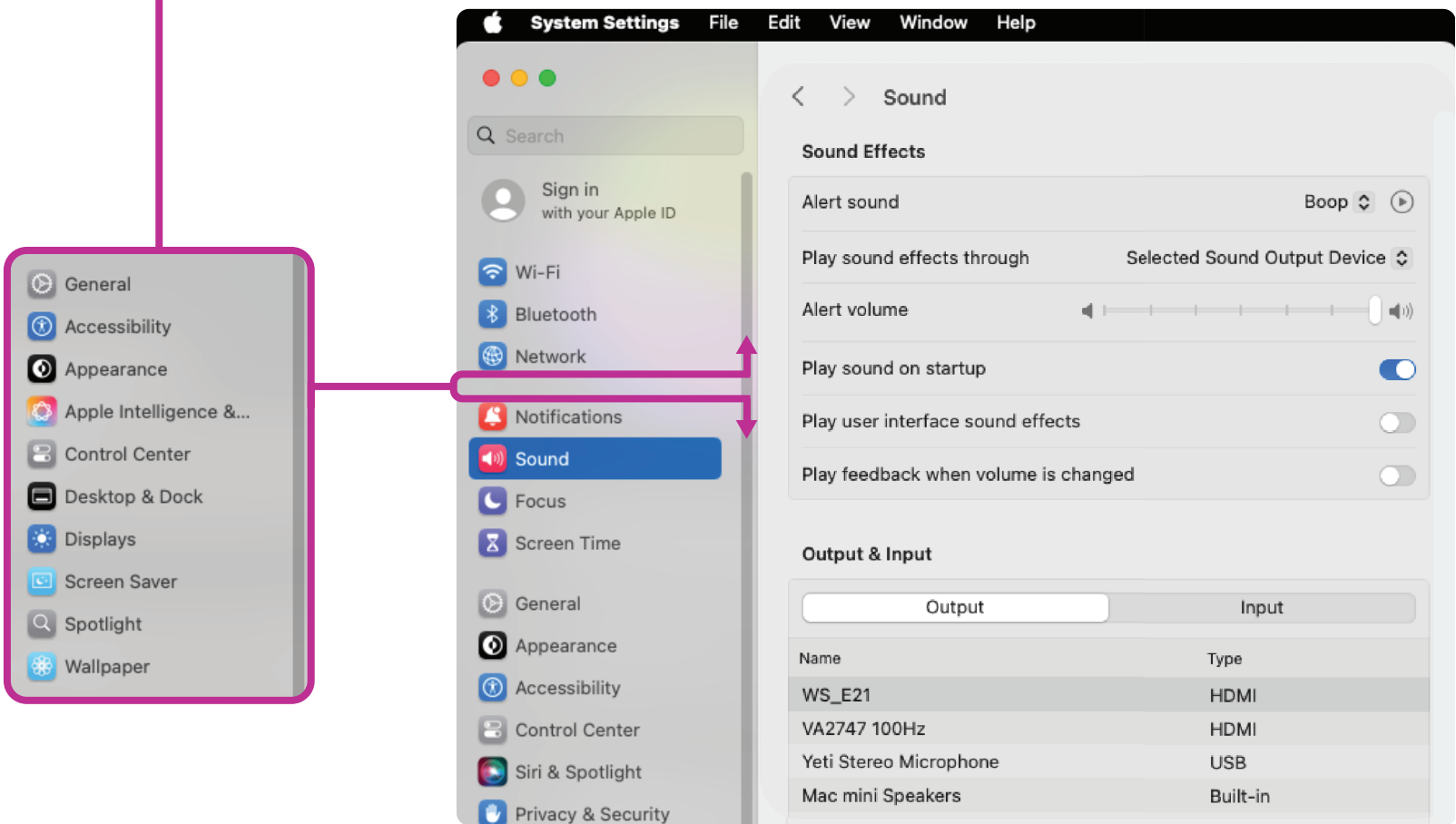
System Settings | Mac mini (computer)

- Check:
- VIDEO:  > System Settings > Display > VA2747 100Hz (Mirror/Optimize for VA2747)

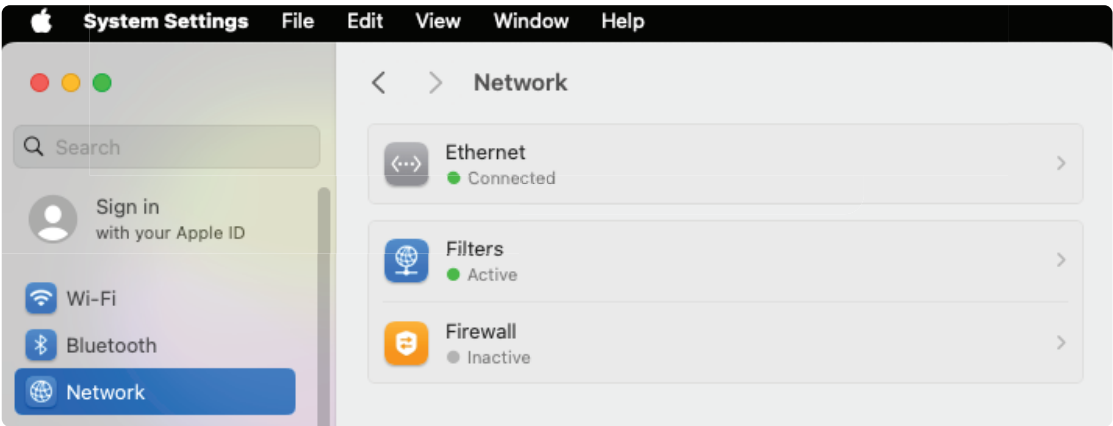
Menu Bar:  Screen Mirroring > Mirror to > VA2747 100Hz (Mirror/Optimize for VA2747)



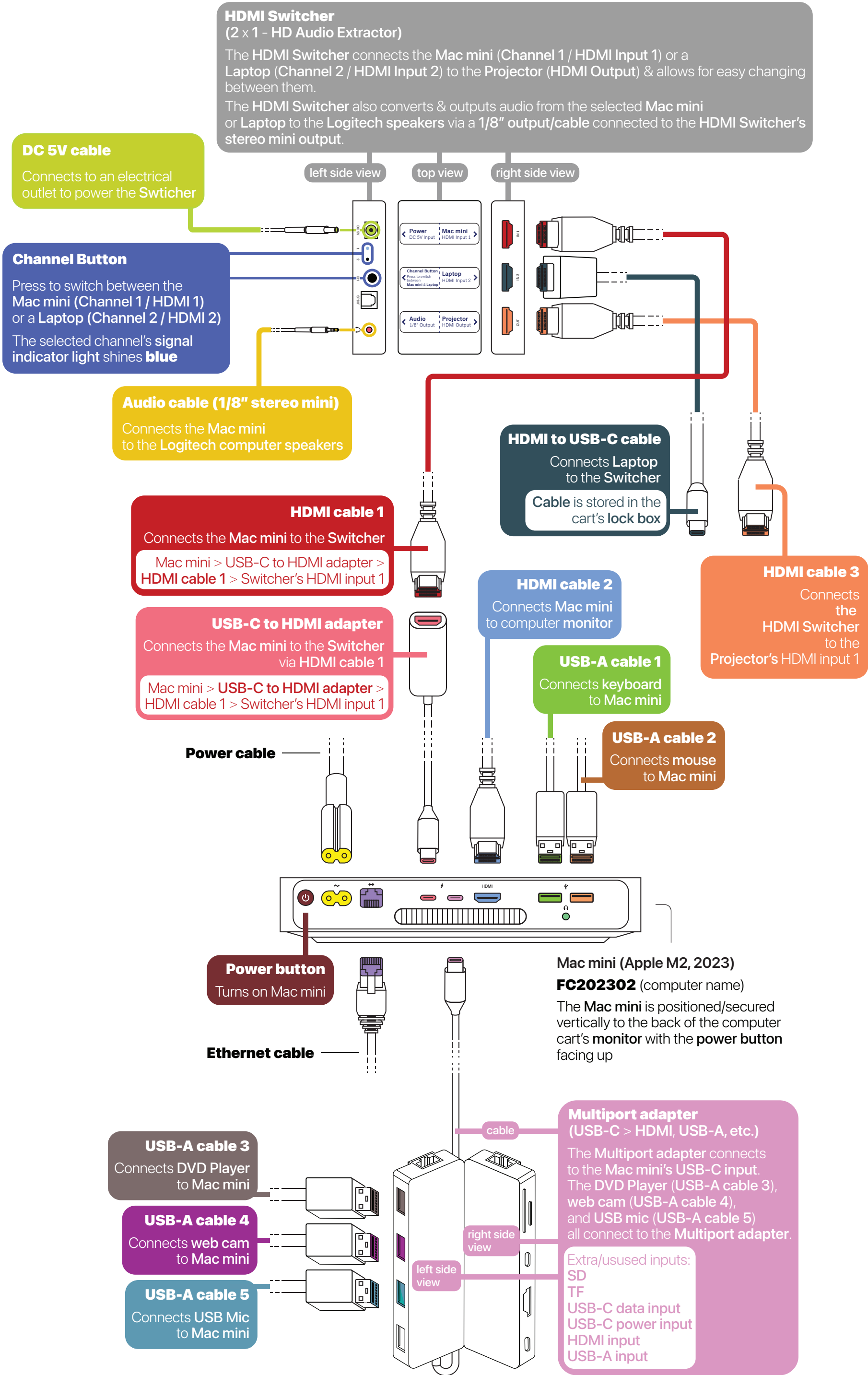
- SOUND:**  > System Settings > Sound > Output > WS_E21
- *Scroll down/past this group of functions in the sidebar to find/select **SOUND**



- INTERNET:**  > System Settings > Network > Ethernet (Connected)



Check Cable Connections



External DVD Player

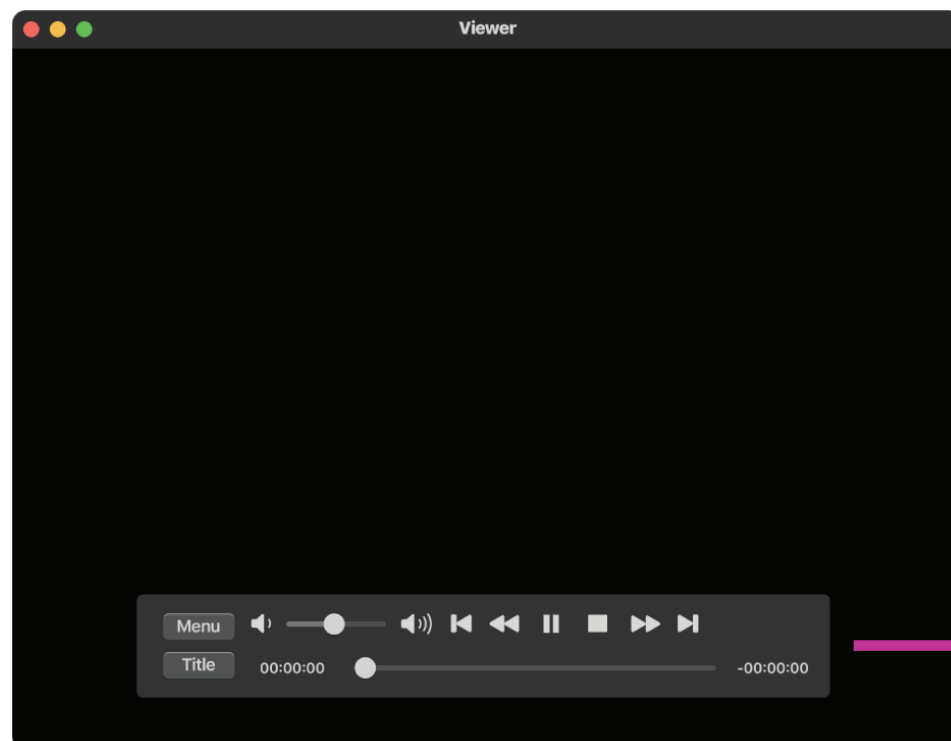
- The **External DVD Player** is installed vertically on the side of the Mac mini (computer) and connects to it via USB-A cable (see **3 Check Cable Connections**)
- To **open** the **External DVD Player's Disc Tray**, press the **EJECT** button
 - When the **Disc Tray** opens (pops out), carefully place the DVD disc onto it
 - After placing the DVD disc onto the **Disc Tray**, **close** the **External DVD Player** by gently pushing the **Disc Tray** back into the device

External
DVD Player



EJECT button

- The **External DVD Player** will load the DVD and automatically open the "Viewer" window of **DVD Player**, a software application on the Mac mini
 - If the DVD disc doesn't play automatically, press the Space bar after the disc is recognized
 - Move the pointer anywhere over the "Viewer" window to show the playback controls ~ e.g. click play button to start the DVD's video, click menu button to access the DVD's menu, etc.
 - When finished watching the DVD, close **DVD Player** and move the DVD's icon on the desktop into the trash to eject the disc from the **External DVD Player**

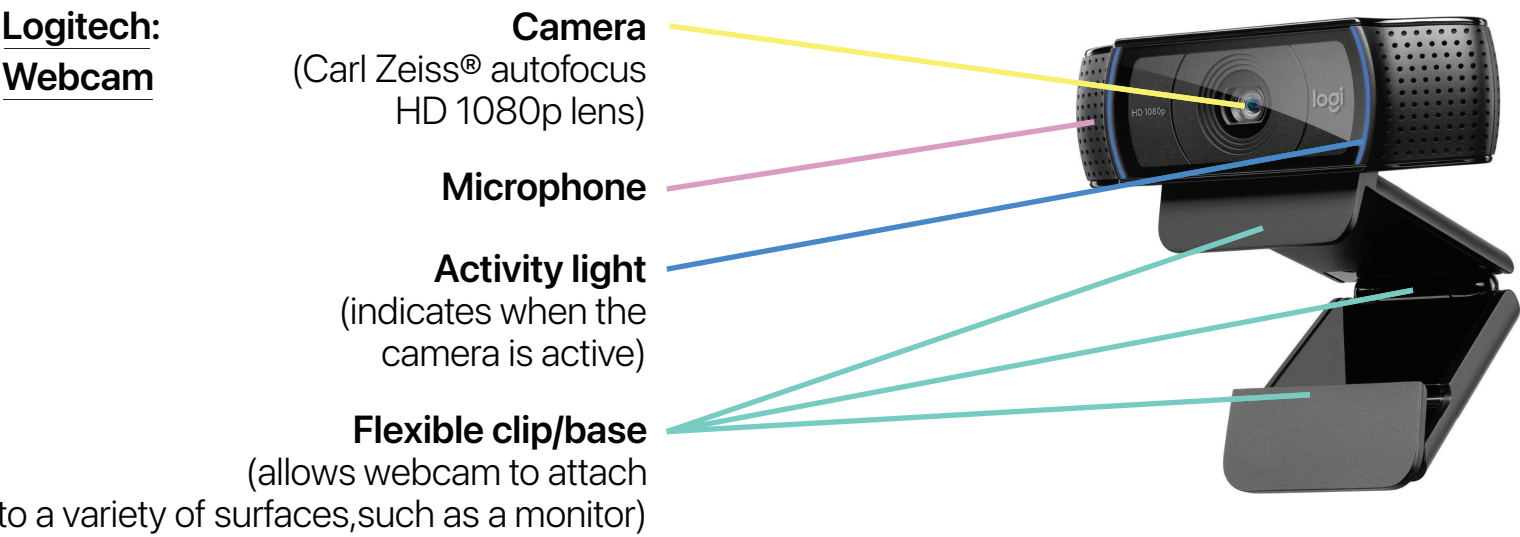


- To manually eject and retrieve the DVD disc from the **External DVD Player**, press the **EJECT** button to **open** the **Disc Tray**
 - When the **Disc Tray** opens (pops out), carefully remove the DVD disc
 - After removing the DVD disc from the **Disc Tray**, **close** the **External DVD Player** by gently pushing the **Disc Tray** back into the device

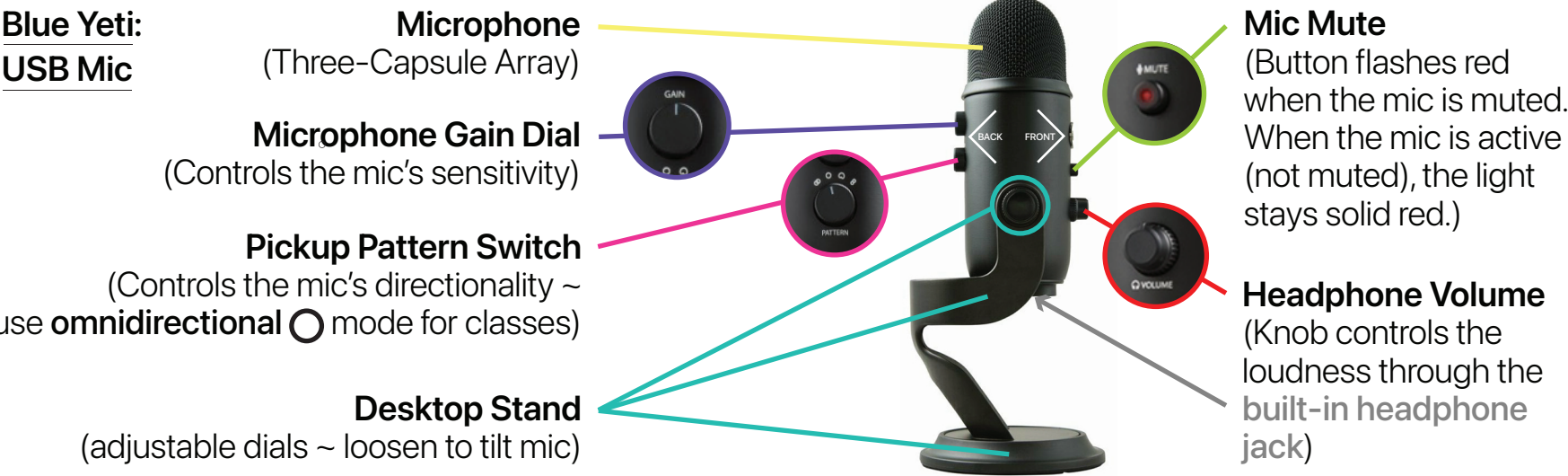
Video Conferencing | Equipment & Software

The **Logitech Web Cam & Blue Yeti USB Min** is equipment to assist in streamlining collaboration for online classes, presentations, and meetings.
They both connect to the computer’s USB Hub (installed on the monitor stand) via USB-A cables.

Logitech:
Webcam

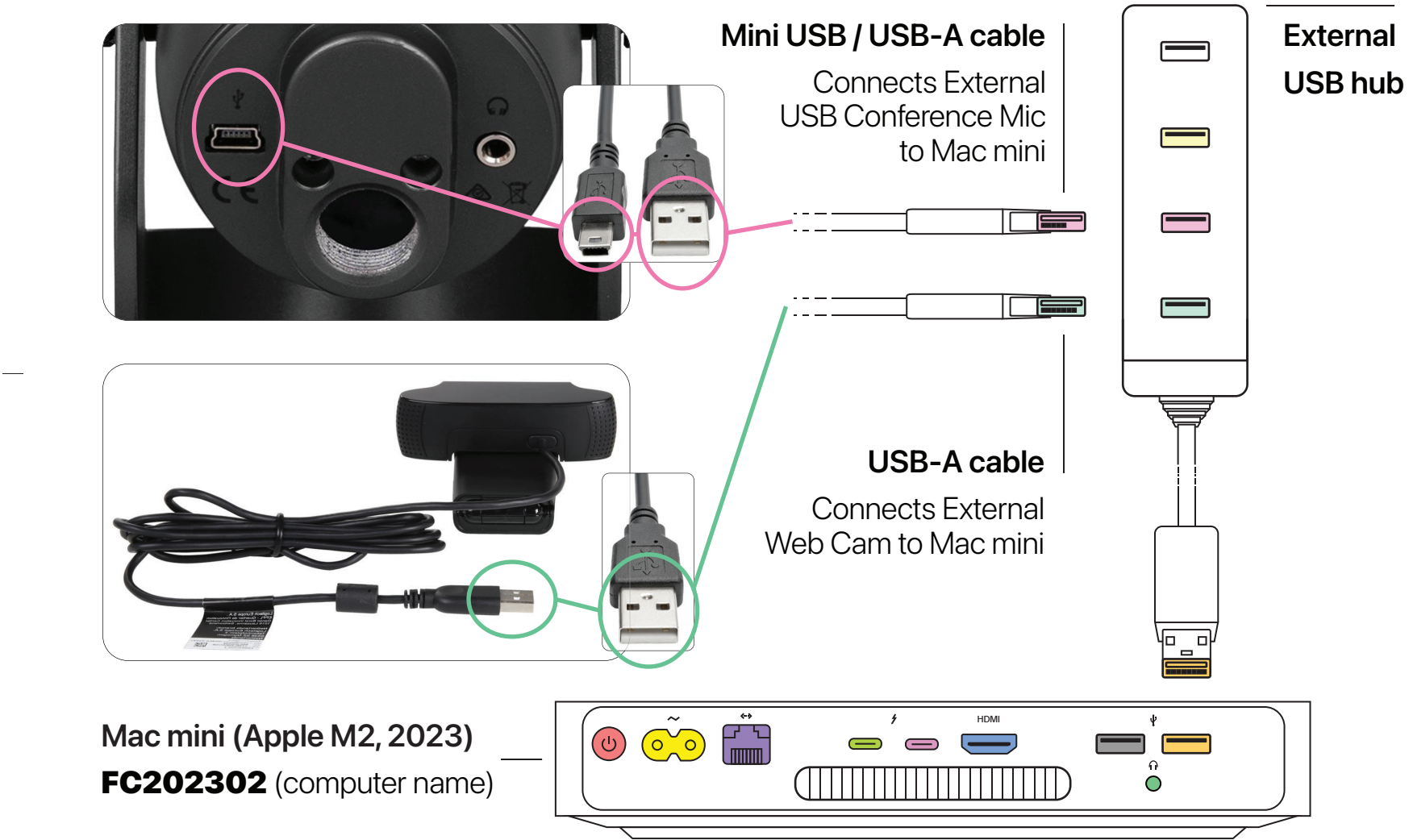


Blue Yeti:
USB Mic



Cables:

- The cable connections for the **Logitech Web Cam & Blue Yeti USB Mic** are as follows
 - The **Logitech Web Cam & Blue Yeti USB Mic** both connect to the Mac mini’s (computer) USB Hub via USB-A cables
- See **3 Cable Connections Diagram** & diagram below



Virtual:
Meetings

- Using the **Logitech Web Cam & Blue Yeti USB Mic** for Teams video conference meetings
 - Launch your Teams meeting by clicking **Meet Now**
 - Choose the following video & audio settings in your Teams meeting in conjunction with H240's **Web Cam, USB Mic** and **Computer Speakers**
 - Video/Camera: **HD Pro Webcam C920** | Mic: **Yeti Stereo Microphone**
Speaker: **WS_E21 (HDMI)**

