LC Lounge Printer | Fountain Campus

macOS Sequoia

Instructions on how to install the **LC Lounge Printer** driver, and print from your personal Mac computer, running **macOS Sequoia**.

1 Download Driver

In a **search engine**, search for: `Aficio MP 5002 Driver`

Or, visit: **https://support.ricoh.com/bb/html/dr_ut_e/apc/model/mp42/mp42.htm?lang=en**
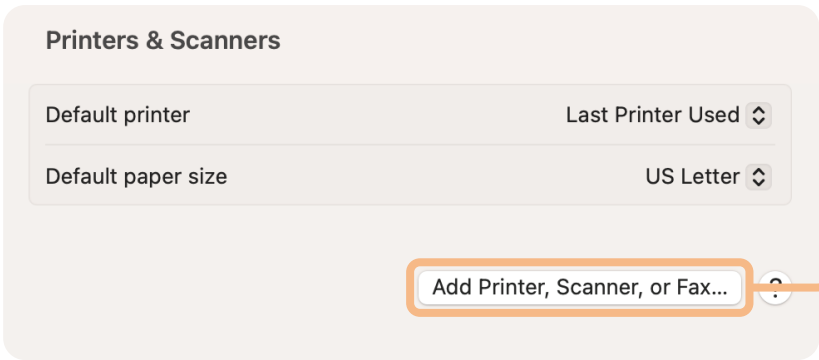
Install the driver onto your computer.

2 Add the Printer

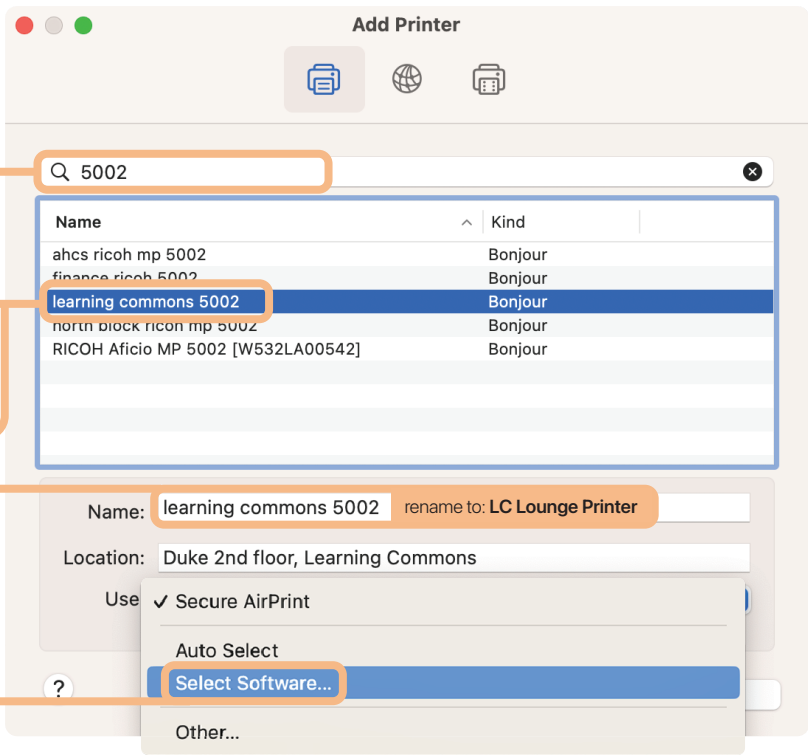Open **System Settings** from your **Dock** or **Applications Folder**.

Scroll down the list and select: **Printers & Scanners**

> **But first**, make sure you're connected to the internet before proceeding to the next steps. If using Wi-Fi, only connect to **eduroam** for printing.

3 Click **Add Printer, Scanner, or Fax...**

Printers & Scanners

Default printer	Last Printer Used
Default paper size	US Letter

Add Printer, Scanner, or Fax...

Add Printer

Search: 5002

Name	Kind
ahcs ricoh mp 5002	Bonjour
finance ricoh 5002	Bonjour
learning commons 5002	Bonjour
north block ricoh mp 5002	Bonjour
RICOH Aficio MP 5002 [W532LA00542]	Bonjour

Name: learning commons 5002 — rename to: **LC Lounge Printer**
Location: Duke 2nd floor, Learning Commons
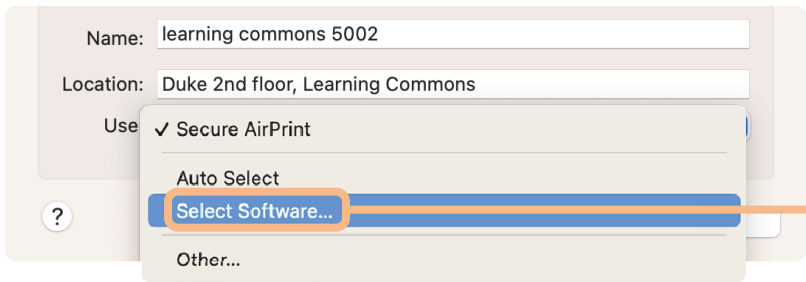Use: ✓ Secure AirPrint / Auto Select / Select Software... / Other...

Select **learning commons 5002** from the list. You can also do a search for **5002** at the top, to narrow down the list.

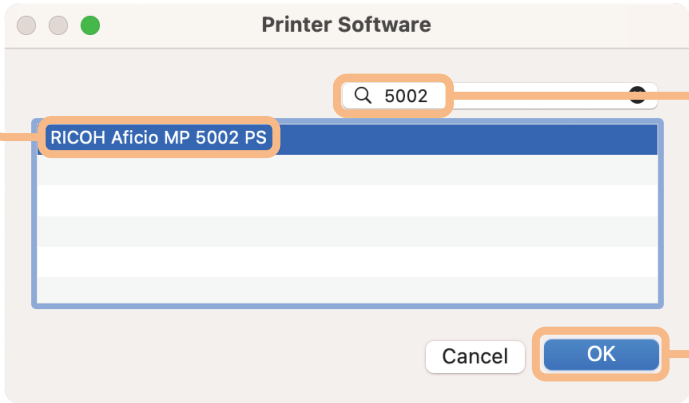> Rename the printer to **LC Lounge Printer**.

4 Click **Select Software** from the **Use** pulldown.

Name:	learning commons 5002
Location:	Duke 2nd floor, Learning Commons
Use	✓ Secure AirPrint
	Auto Select
	Select Software...
	Other...

Select **RICOH Aficio MP 5002 PS** from the list, click **OK**.

Printer Software

Search: 5002

RICOH Aficio MP 5002 PS

Cancel   OK

> You can also type 5002 into the search field to shorten the list.

5 Click **Add**

Click **OK** once setup is complete.

Add Printer

| | | | |
| Default | IP | Windows | |

🔍 5002 ⊗

Name	⌃	Kind
ahcs ricoh mp 5002		Bonjour
finance ricoh 5002		Bonjour
learning commons 5002		Bonjour
north block ricoh mp 5002		Bonjour
RICOH Aficio MP 5002 [00267355160D]		Bonjour
RICOH Aficio MP 5002 [W532LA00542]		Bonjour

Name: LC Lounge Printer
Location: Duke 2nd floor, Learning Commons
Use: RICOH Aficio MP 5002 PS

? Add

Setting up 'LC Lounge Printer...'

Make sure your printer's options are accurately shown here so you can take full advantage of them.

Option Tray:	Not Installed
Large Capacity Tray:	Not Installed
Internal Tray 2:	Not Installed
Internal Shift Tray:	Not Installed
External Tray:	Not Installed
Finisher:	Not Installed

Cancel | OK

It's now time to save these settings as a **Print Preset**
Scroll to the top and select **Save Current Settings as Preset...**

6 **Print**

To print, go to **File** > **Print** in your preferred software.

Printer 🖨 LC Lounge Printer (Duke 2nd floor, Learning Commons)

Presets None

Copies 1

Pages
◉ All Pages
○ Range from 1 to 1
○ Selection
Select pages from the sidebar

Double-sided Off

∨ Pages
☐ Print comments
☐ Print smart annotations
☑ Print page backgrounds

Page 1 of 1

> Media & Quality

> Layout
1 page per sheet

> Paper Handling
Collate Sheets, All Sheets

> Watermark

? PDF ∨ Cancel Print

7 Enter your **NSCAD University user credentials**, without @nscad.ca, and click **OK**.

Authentication Error means there is an error in the credentials you entered.

Always print using **ethernet** or **eduroam** Wi-Fi.

Enter your name and password for the printer "LC Lounge Printer".

Name: nrobbins

Password: ••••••••••••

☐ Remember this password in my keychain

Cancel | OK