



LC Lounge Printer | Fountain Campus

Instructions on how to install the **LC Lounge Printer** driver, and print from your personal Mac computer, running macOS Ventura.


1 Download Driver

In a **search engine**, search for:

Or, visit: https://support.ricoh.com/bb/html/dr_ut_e/apc/model/mp42/mp42.htm?lang=en

Install the driver onto your computer.

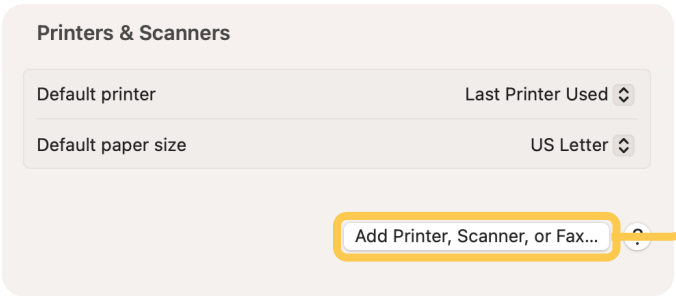
2 Add the Printer

Open **System Settings**  from your **Dock** or **Applications Folder**.

Scroll down the list and select:  **Printers & Scanners**

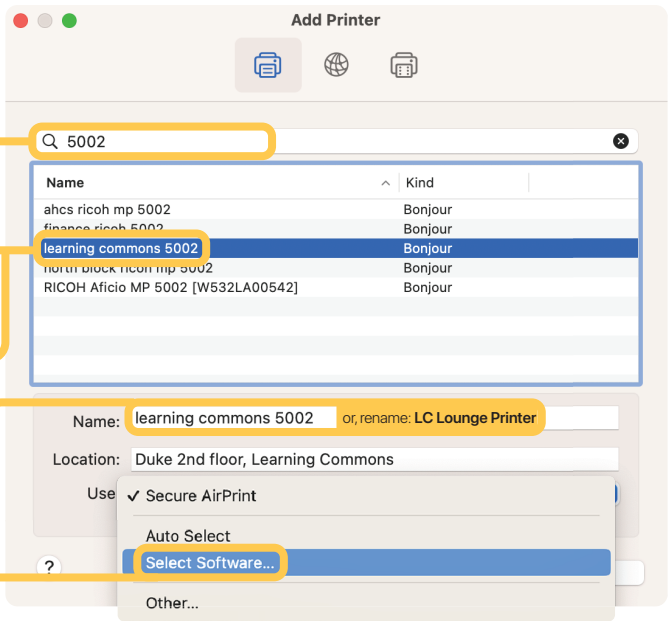
But first, make sure you're connected to the internet before proceeding to the next steps.
If using Wi-Fi, only connect to **eduroam** for printing.

3 Click **Add Printer, Scanner, or Fax...**

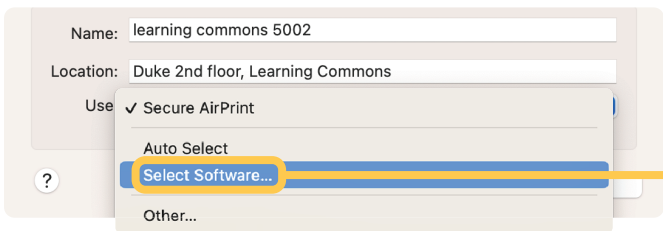


Select **north block ricoh mp 5002** from the list.
You can also do a search for **5002** at the top, to narrow down the list.

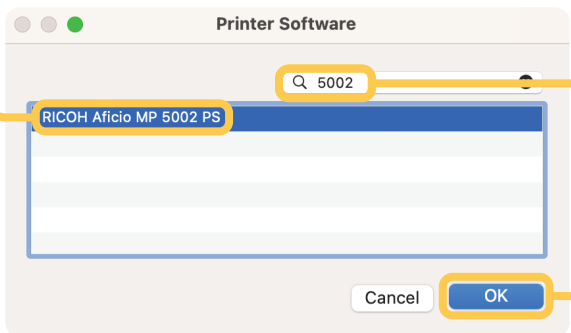
If you'd like, you can rename the printer to something else, such as **LC Lounge Printer**.



4 Click **Select Software** from the **Use** pulldown.



Select **RICOH Aficio MP 5002 PS** from the list, click **OK**.



You can also type 5002 into the search field to shorten the list.

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Click **Add**

Name	Kind
ahcs ricoh mp 5002	Bonjour
finance ricoh 5002	Bonjour
learning commons 5002	Bonjour
north block ricoh mp 5002	Bonjour
RICOH Aficio MP 5002 [W532LA00542]	Bonjour

Name: learning commons 5002
Location: Duke 2nd floor, Learning Commons
Use: Secure AirPrint

Add

Click **OK** once setup is complete.

Setting up 'learning commons 5002 ...'

Make sure your printer's options are accurately shown here so you can take full advantage of them.

Option Tray: Not Installed
Large Capacity Tray: Not Installed
Internal Tray 2: Not Installed
Internal Shift Tray: Not Installed
External Tray: Not Installed
Finisher: Not Installed

Cancel OK

It's now time to save these settings as a **Print Preset**
Scroll to the top and select **Save Current Settings as Preset...**

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Print

To print, go to **File > Print** in your preferred software.

Printer: learning commons 5002 (Duke 2nd floor, Learning Commons)

Presets: None

Copies: 1

Pages: All Pages (selected), Range from 1 to 1, Selection

Double-sided: Off

Print comments, Print smart annotations, Print page backgrounds (checked)

Media & Quality, Layout, Paper Handling, Watermark

PDF, Cancel, Print

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Enter your **NSCAD University user credentials**, without @nscad.ca, and click **OK**.

Authentication Error means there is an error in the credentials you entered.
Always print using **ethernet** or **eduroam** Wi-Fi.

Enter your name and password for the printer "learning commons 5002".

Name: nrobbins
Password:
Remember this password in my keychain

Cancel OK